

Old Town Infant School

Parent & Teachers Association

Meeting – Friday 14th February 2025 at 2pm

Attendees:

Doug Gubbins – Head Teacher
Martine Whittle – Operations Manager
Annette Fricker – Staff representative
Barbara Wells
Tania Searle
Coral Ahmed
Kate Stanton
Kayleigh Stanton
Nikita-Jo Johnstone
Claire Griffiths

Doug welcomed everyone to the meeting and outlined the reasons behind the PTA and what the expectations are with regards to fundraising and support to school.

A reminder about previous fundraising events held at school.

General discussion around costs of events and charges made to parents. Suggestions for future events and also what the PTA would like to contribute towards were also discussed.

Agreed that it may be necessary to increase charges to cover price increases. Everyone acknowledged the financial pressures families were experiencing.

Membership was discussed and the roles within the PTA. Members and those holding a post must complete the school's volunteer application and have a DBS. Helpers are those who wish to help at events and attend meetings, when possible, but would not have a DBS completed.

Attendees were invited to nominate themselves or another for specific roles and the following appointments were agreed:

Chair – Kayleigh Stanton
Vice Chair – Barbara Wells
Secretary – Kate Stanton
Staff Representative – Netty Fricker
Member – Nikita-Jo Johnstone
 - Tania Searle (already holds this position)
Helpers – Claire Griffiths
 - Coral Ahmed

Martine Whittle will contact these volunteers to complete the necessary checks after half term.

Without a dedicated Treasurer, Martine Whittle School Operations Manager, will continue to manage the funds on behalf of the PTA and liaise with them regularly. There are limited funds available and successful fundraising will be needed in order for the PTA to be able to contribute to Year 2 leavers activities and the Pantomime visit.

Next meeting – Wednesday 26th February at 9.15am in school.